# Parish Council Minutes
# Church of Corpus Christi
# Monday, Dec 11th, 2017, 8:04PM

**In Attendance:** Fr. James Devorak, Fr. Robert Fitzpatrick, Jill Klausing (Chair), Mo Boxrud (Vice-Chair), Tony Valois (Secretary), Sandy Banaszak, Jim Colten, Kirk Enzenauer, Judy Plante, Toni Leach (staff liaison),

**Absent:** Betsy Madden.

**Visitors:** Sharon Gondek (Finance Council), Dave Boxrud (Finance Council), Bruce Weber (Finance Council), John Piazza (Finance Council), Tom Martin (Trustee), Marie Barnum (Trustee), Sue Valois (staff), Amanda Woitas (staff).

**Prayer** (Jill).

**Approval of Agenda.**

**Approval of Minutes:** approved as is (note: approved prior to meeting via electronic consensus).

**Discussion of Lease with Hand In Hand:** Members of the Finance Council and Trustees attended this portion of the meeting (first 50 minutes). Michelle and Brent from Hand In Hand had recently reached out to Mo to discuss the possibility of extending their lease with the Parish for another year (the coming 2018-2019 school year). The reason they gave for the request is the difficult time they have had trying to find a new location for their program. Mo told them she would relay their request to the Parish. The eventual consensus of those present was that we are in favor of doing this with the understanding that this lease should not be considered an extension of the old lease but rather a new lease where we would look at all aspects of the old lease before a new one was proposed. A number of issues raised in the discussion would need to be nailed down firmly in any future lease, particularly in areas of space use, ongoing costs, and issues that may arise with their final departure. Hand In Hand needs actual numbers from us very soon if they are to be able to determine the tuition costs for their students in time for registration for the next school year. The finance committee would meet next week to look at the information and discuss the numbers. They felt that it was very likely they would be able to determine a reasonable lease value in time for Hand In Hand's registration process that would be mutually acceptable to both them and the Parish. Specific details of the lease would then have to be worked out in the following months. Mo will draft an email which Fr. Fitz will review to send to Michelle explaining the Parish's position.

**Saint Therese Hospice Discussion:** St. Therese will be sending someone soon to review our site and determine the feasibility of the project from their perspective. The PC's next step will be to have some of us tour one or more of their sites to learn more about their operation. Jill will organize this via email.

**Committee Reports:**

**Social Justice:** (Kirk) The Giving Garden is dormant. A carload of coats was delivered to the VOA. The committee is planning displays around the theme of water for Lent, which logically builds on the readings of the first Sunday of Lent. On Sunday March 18th there will be a soup meal.

**Pastoral Care:** (Toni) a group is going Christmas caroling and bringing cookies and candy to the homebound tomorrow.

**Faith Formation:** Has not met.

**Liturgy:** (Tony) Standard review of the issues of Liturgical ministry that have arisen over the last month. A main point of discussion was the new flow during the communion rite. Sue will be working with the ministers involved to smooth this out. Advent is perceived to be off to a good start. Upcoming is the complex Christmas celebrations including the rapid turnaround of the church environment between the fourth "week" of advent and the Christmas Eve liturgy.

**Finance:** (Mo) nothing significant to report on the budget. They received a representative of Wells Fargo to discuss the Parish's investments and was told everything looks fine. Met with staff to discuss creating a Standard Operating Procedure (SOP). This will include examining the way the staff works together as a team and reducing the dependence on "essential" staff members. Other items they have been working on include the lease with Hand In Hand, the cleaning contract, St. Therese, and the T-Mobile cell tower. The cell tower would be a revenue source for the Parish but would consume more of our land out back.

**Buildings Action Team (BAT):** has not met, but members have been working with staff on cleanup. Will be ordering a dumpster to get rid of unused items taking up needed space. The new Boy Scout Troop was an impetus here.

**Communications Action Team (CAT):** (Mo) has not met. However, they have now scheduled their next meeting which will be Jan 23$^{rd}$ in the gathering space to examine and discuss that space. The plan is to invite BAT members to this meeting as well. Mo has been working with the staff to get the website updated.

**Strategic Planning Initiatives:** deferred.

**Boy Scout Sponsorship discussion:** (Sandy) The Lauderdale Troup has met with staff from the Parish and we will be moving forward with the Parish as their sponsor. Sandy will be the liaison between the troop and the Parish. There is paperwork that still needs to be signed and submitted to the Boy Scouts Of America. The adult leaders will all need to receive the Virtus training. The troop usually meets on Mondays and it is planned that this will happen at the Parish Center. They will move some of their equipment into a space currently filled with items that are likely to end up in the dumpster noted above in BAT. They are eager and excited to become involved with the Parish especially as they are always in need of service projects. They will probably begin meeting in January. There is no associated Cub Scout Pack.

**Parishioner's Comments:** One comment related to the pictures at the top of the stairs at the entrance of the sanctuary. Also, one about how the information was on the Parish's "app" was very stale (actually the smartphone version of the web site). Apparently the mobile version does not automatically sync with the standard version and nobody has been doing it.

**Father Devorak's and/or Father Fitz's Comments:** already covered in the other discussions.

**Adjourned:** 9:27 PM.

**Next Meeting:** Jan 8$^{th}$.


Respectfully submitted, Tony Valois (Secretary).